

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Monday, August 5, 2019 6:15 pm**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

The meeting was called to order at 6:15pm and Roll Call was taken:

**Trustee Lovato – Present**

**Trustee Sedillo- Present**

**Trustee Chavez- Present**

**Trustee Hall- Present**

**Mayor Dial - Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

Mayor Dial requested that the Swearing in of Mr. Milton Torrez be added to the agenda as item 3.1. The Board agreed to this change. **ACTION TAKEN:** Trustee Hall made a motion to approve the agenda with the addition of item 3.1 Swearing in of Mr. Milton Torrez. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Discussion/Approval of the July 15, 2019 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the July 15, 2019 Regular Meeting minutes. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the August 5, 2019 Bill List – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the Bill list. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

**New Business**

**4.0 Department Updates:**

**Police/Animal Control-** Mayor Dial told the Board that he had interviewed and intended to appoint Mr. Vernon Cobb to the position of Town of Estancia Chief of Police effective August 19, 2019. The Board will officially vote to approve the appointment of Mr. Cobb at the August 19, 2019 meeting.

**Fire-** Volunteer Fire Chief Chris Wolonsky said that he will be sending two volunteers to EMT training. He also told the Board that the Fire Marshall is coming out on the 15<sup>th</sup> to do an inspection. Old Timers Day went really well and he is beginning to work with Target solutions, a new online training program.

**Library-** Head Librarian Angela Creamer presented the following written report:

## **Library Report August 2019**

### **Children's Summer Reading**

The summer reading program ended with a party and a visit from Timmy Telescope. Fifty nine children participated in this year's summer reading program. Registration for our Fall/Spring program will be September 23 – 27 and programs will start the next week.

### **GED**

Both UNM GED programs are up and running with a total of 7 students. Classes are held Wednesdays and Thursdays.

### **Dolly Parton's Imagination Library**

The American Legion Post 22 is sponsoring Dolly Parton's Imagination Library for children in the 87016 zip code area. Our kickoff event will be Wednesday, August 7<sup>th</sup> at 10 am, the children will listen to a story and do a craft. The Legion received a donation of \$500 from Edgewood Walmart and Central NM Electric co-op.

### **Community Events:**

#### Touring our Solar System with Timmy Telescope July 30, 2019

35 attendees learned about planet spacing, and were able to look at the sun with a special telescope and a use a spectrometer to see the different chemicals that make light.

#### Wonder on Wheels June 10th

87 people venturing into the Space Museum on wheels

#### Homeschool Co-op

The Homeschool group will be using the Library for their meetings once a month for lessons and activities.

#### Academic Warriors

Allison Bruning and her Academic Warriors group will be using the Library for a writing workshop for children ages 8 – 14.

#### Annual Report

I have completed the Annual Report for the State Library. This report enables the Library to receive State Aid. Last year the Library received over 7,000.00. This money may be used for books, patron use equipment, and salaries.

#### **A small sample of answered questions:**

Number of print materials in the library: **17,505**

Number of e-books: **9,891**

Number of Library visitors: **26,409** (tally system)

Number of registered users (Library Card holders) **1,066**

Total circulation of Library Materials: **6,817**

Trustee Lovato commented that when he goes to the Library he is inspired and amazed at all the great work they are doing. He thanked her Team for all their efforts.

**Maintenance-** Mayor Nathan Dial commented that the Public Works Department will be working of filling up the pond soon, they are just waiting on a pump. He said that Guy Bernal, the Public Works Supervisor is looking for a book that contains a map of the sewer lines. He and Guy are thinking about moving the air conditioner from the TOPS building and putting it in the Board room. He said that the recent Mush ball tournament was a success.

**Administration-** Clerk Michelle Jones presented the following written report:

Clerk's Update 8/05/19

1. Our 4TH qtr quarterly report was submitted to DFA, as was our final budget.
2. We have begun monthly Safety talks.
3. We will be reviewing the ICIP at our next meeting.
4. The Radio station has provided me with handouts of some of their E-town advertising.
5. We have sent out flyers telling our customers that the billing dates and late fees will change in October.
6. Our pool had its last day of operation for the season on August 3<sup>rd</sup>. thanks to Michelle Dunlap and everyone who worked to make the season successful!!

**5.0 Approval of residents Rori Joyce Griffiths and Cheyenne Milbourn to volunteer at the Library- Action Item**

Clerk Michelle Jones informed the Board that Rori Griffiths had decided not to volunteer and approval was requested for Ms. Cheyenne Milbourn only. Ms. Jones told the Board that Ms. Milbourn had passed the background check. **ACTION TAKEN:** Trustee Hall made a motion to approve Ms. Cheyenne Milbourn to volunteer for the Town at the Library. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**6.0 Discussion/Approval of Professional Services Agreement with EVEDA- Action Item**

Clerk Michelle Jones told the Board that she had reviewed the proposed Professional Services Agreement with EVEDA and EVEDA was requesting support in the amount of \$2500.00, half of what previous amounts have been. She said that this amount aligned with what the Town had contributed last fiscal year. **ACTION TAKEN:** Trustee Hall made a motion to approve the Professional Services agreement with EVEDA. Trustee Chavez seconded the motion. Three in Favor, Trustee Lovato was opposed. **MOTION CARRIED**

**7.0 Discussion/Approval of Cost of Living rate increase request from New Mexico Waste Services, Inc. – Action Item**

Clerk Michelle Jones presented this item. She told the Board that New Mexico Waste was requesting a cost of living rate increase to the Town of 4.5 %. She reminded the Board that NM Waste did not request an increase last year because of the financial situation that the Town was in. She also told the Board that the Town will impose its annual 3% increase in August. **ACTION TAKEN:** Trustee Lovato made a motion to approve the cost of living rate increase request from NM Waste Services, Inc. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**8.0 Mayor/Council:**

**Trustee Hall** thanked Mayor Dial for the update on the pond. He said that Old Timers Day was great and the Fire Department presentation was wonderful.

**Trustee Chavez** had no update at this meeting.

**Trustee Sedillo** commented about the importance of the upcoming ICIP meeting and he thanked the Mayor and Public Works Supervisor Bernal for the heads-up recently about a town water issue. Clerk Michelle Jones asked about having a Public Hearing on August 19<sup>th</sup> to discuss the ICIP. The Board agreed to have a Public Hearing before the August 19<sup>th</sup> regular meeting.

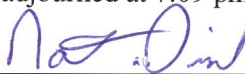
**Trustee Lovato** said that Old Timers Day was a good time and the music was really good!

**Mayor Dial** informed all in attendance that he will be running for House District Representative. He will share more on this as his campaign progresses.

**Adjournment**

Trustee Lovato made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor.  
**MOTION CARRIED.**

The meeting adjourned at 7:09 pm.

Approved: 

Date: 8/19/19

Attest: 

Date: 8/19/19